

Date: 06/07/2019

To,  
The Principal,  
Pravara Medical trust  
Arts Commerce and science College,  
Shevgaon.


Subject – Give permission for syllabus framing workshop.

Respected sir,

With The above mentioned subject, our college department of Commerce has been Satarted certificate course in GST Assistant for students. So give the permission for said course syllabus framing workshop on 13/07/2019.

Thank You

Permitted  
Prof

  
Sumit S. Fulke  
HEAD  
Dept. of Commerce  
Pravara Medical Trust's  
Arts, Commerce and Science College  
Shevgaon, Dist. Ahmednagar



Pravara Medical Trust's



Arts, Commerce and Science College, Shevgaon

Tal: Shevgaon Dist: Ahmednagar 414502 Maharashtra, India

Tel: 02429 223031 Fax: 02429 223399 Email: pmt.acsc@gmail.com



College Code: 1481

College ID: PU/AN/Sci/136/2013

Website: www.pmtacscollge.com

Date: 06/07/202019

To,  
Mr. Baldawa S.D  
Chartered Accountant, Shevgaon.

**Subject: About the Workshop of 'Syllabus Framing Workshop of Certificate Course in GST Assistant'...**

Dear Sir,

With the above reference subject, Department of Commerce of our college would like to run a 'Syllabus Framing Workshop of Certificate Course in GST Assistant' in the Academic Year 2019-20. The said Certificate course will be having 45 Hours' Theory and Practical lecture sessions during the month of August- October

You are nominated as a **Subject Expert-Member** for the Syllabus Framing Committee of the said course. Department of Commerce organizes a Syllabus Framing Workshop of Certificate Course on 13 July 2019.

We request you to attend the said Workshop and help us to frame the syllabus.

**Syllabus framing committee as follows:**

Sr. No.	Name of Person	Designation
	Mr. Baldawa S.D	Subject Expert
	Miss. Ganga Bhalsing	Subject Expert
	Mr. Sajed Patel	IQAC Coordinator
	Mr.Sumit Pulate	Coordinator
	Mrs .Priyanka Shelke	Member

*Received*



*Principal*

Arts, Commerce & Science College,  
Shevgaon, Dist. Ahmednagar, Maharashtra



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To,  
Mrs. Ganga Bhalsing  
Shivrai Technical Education  
Shevgaon

**Subject: About the Workshop of 'Syllabus Framing Workshop of Certificate Course in GST Assistant'...**

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*Received*

*[Signature]*  
Principal  
Arts, Comm. & Sci. College  
Shevgaon, Dist. Ahmednagar

Pravara Medical Trust's



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Date:- 13/07/2019

To,  
Mrs.Ganga Bhalsing  
Shivrai Technical Education,  
Shevgaon

**Subject: Thanking Letter...**

Dear Madam

With the above mentioned subject, our college has organized "Syllabus Framing Workshop of Certificate Course in GST Assistant" for the Under Graduate Students of Department of Commerce on 13 July 2019. We are thankful to you that you have attended the said workshop and help us to frame syllabus.

We wish you best wishes for future.

Thanking You!



**Principal**  
Arts, Comm. & Sci. College  
Shevgaon, Dist. Ahmednagar



Pravara Medical Trust's



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**Principal**

Arts, Comm. & Sci. College  
Shevgaon, Dist Ahmednagar

## ❖ Detailed Syllabus

### Unit-1

(Hours-7)

**Introduction to Goods and Services Tax:** Introduction and overview of GST. Genesis of GST in India, constitutional amendment for GST, legislative framework, structure of GST, intra-state supply of goods and services, benefits of GST.

### Unit-2

(Hours-5)

**Levy, Tax Collection and Reverse Charge Mechanism:** Reverse charge mechanism, goods exempted, from tax, services exempted from tax, notified goods under rcm, time of supply of goods and services under rcm, supply of goods under reverse charge mechanism, time of supply of service under rcm.

### Unit-3

(Hours-10)

**Input Tax Credit & Payment of GST:** Tax liability composite supply, supply related persons, made by a taxable person, to a recipient, buy a taxable person, for a single price, where such supply does not constitute a composite supply, perception of customer about the supply, discharging monthly tax liability, correctly determining the applicable rate of tax, time of supply point of taxation, time supply of vouchers.

### Unit-4

(Hours-6)

**Concept of Tax Planning:** Supply related persons, taxability of stock transfers, supply of goods between principal, import of services from related persons, located outside India, activities to be treated, as supply of goods/services, mixed supply, condition for mixed supply, criteria of determining natural bundle, place of supply of goods other than export and import.

### Unit-5

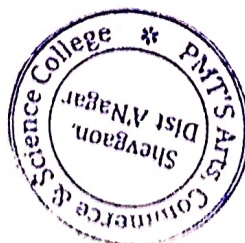
(Hours-5)

**Statistical Data and Descriptive Statistics:** Purpose of Statistical Analysis, Descriptive Statistics, inferential Statistics, Using Statistical Software.

### Unit-6

(Hours-3)

**Probability and Probability Distributions:** Introduction, Probability Distribution & their Characteristics, Joint Probability Distribution, Conditional



Probability Distribution & Independence, Function of random variable, Multivariate Probability.

**Unit-7**

**(Hours-3)**

**Maintenance of Records & Books:** types of transaction, golden rules, Double entry records, Trial Balance

**Unit-8**

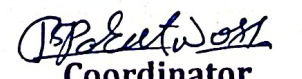
**(Hours-6)**

**Returns under GST -** return under GST, return forms under 13 returns under GST, GSTR 1 and 2 and 3B

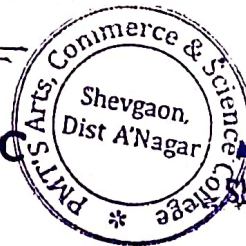
  
Expert

  
**COORDINATOR**

  
Expert

  
**Coordinator**  
Skill Development Centre  
PMT's ACSC, Shevgaon

  
**IQAC**  
**PMT's ACSC**  
**Shevgaon**



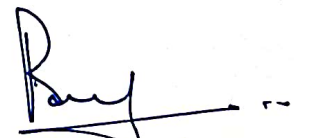
  
**Principal**  
Arts, Comm. & Sci. College  
Shevgaon, Dist Ahmednagar




Photo Gallery



Certificate Course in GST Assistant Syllabus framing Workshop



  
HEAD  
Dept. of Commerce  
Pravara Medical Trust's  
Arts, Commerce and Science College  
Shevgaon, Dist. Ahmednagar



## Report on the Syllabus Framing Workshop for Certificate Course in GST Assistant

Date: 13<sup>th</sup> July 2019

Venue: Department of Commerce

### Objective:

The objective of organizing the Syllabus Framing Workshop was to design a comprehensive and effective syllabus for the Certificate Course in GST Assistant. The course aimed to provide students with adequate and practical knowledge of GST and its applications.

### Details of the Workshop:

The Department of Commerce initiated the Certificate Course in GST Assistant during the academic year 2019-20. To ensure its relevance and effectiveness, a Syllabus Framing Workshop was held on 13th July 2019.

### Invited Experts:

1. CA Siddharth Baldawa – A Chartered Accountant with in-depth knowledge of GST laws and practices.
2. Mrs. Ganga Bhalsing – Director of Shivrai Technical Education Institute, with significant expertise in curriculum development.

### Workshop Proceedings:

- The workshop began with an introductory speech by the Course Coordinator, Asst. Prof. Sumit Pulate, who explained the purpose of the event.

The proposed syllabus was presented and discussed in detail by the committee members, incorporating inputs from the experts.

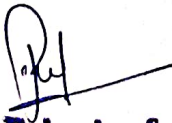
Mr. Sajid Patel, Coordinator of the Internal Evaluation Cell of the college, provided valuable guidance on ensuring the syllabus meets academic standards.


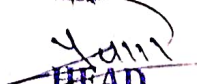
The final syllabus was framed based on discussions and suggestions, ensuring it covered all essential aspects of GST laws and their practical applications.

**Total Participant Member: 05**

### Outcome:

The workshop successfully developed a comprehensive and student-friendly syllabus for the "Certificate Course in GST Assistant.",.

  
**Principal**  
Arts, Comm. & Sci. College  
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Dept. of Commerce  
Pravara Medical Trust's  
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**COORDINATOR**

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Date: 13/7/2019

To,

Miss Ganga Bhalding  
Shirrai Tech. Education  
Shevgaon

**Subject: Appreciation for Guidance and Contribution....**

On behalf of our institute we like to extend our heartfelt gratitude for your presence and invaluable guidance during the **One-Day Workshop on Syllabus Framing for Certificate Course in GST Assistant** organized by our college on 13/07/2019.

Your expertise and insights were help in shaping a comprehensive syllabus for the certificate course. Your active involvement and thoughtful suggestions have greatly enhanced the quality and relevance of the curriculum, ensuring that it meets the evolving needs of learners and the professional world.

We deeply appreciate the time and effort you dedicated to this workshop and your commitment to advancing the cause of quality education. Your contribution has been a source of inspiration for our faculty and will undoubtedly benefit the students who will engage with this curriculum.

Once again, thank you for your valuable support and guidance. We look forward to collaborating with you in future to enhance academic excellence.

With warm regards,



**Principal**  
**Arts, Comm. & Sci. College**  
**Shevgaon, Dist. Ahmednagar**



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With warm regards,



**Principal**

**Arts, Comm. & Sci. College  
Shevgaon, Dist Ahmednagar**



*Received  
A. Sander*